

# MINUTES OF THE ADJOURNED REGULAR MEETING CITIZENS AIRPORT ADVISORY COMMITTEE

Thursday October 24, 2002 - - 7:00 PM  
Airport Terminal – 4900 Wing Way

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## CALL TO ORDER

### Roll Call

Present: Committeemembers Agon, Caruthers, Gleim, Miller, Morton, Rose & Smith;  
Absent: None  
Staff: Joe Deakin, Roger Oxborrow

## PUBLIC COMMENT

Mr. Agon complimented Chairman Gleim on the presentation to the County Planning Commission (CPC) opposing the J. Paul Winery. Gleim in turn expressed his appreciation for the support received from the City Council, Councilman Heggarty, Mr. Morton, other AAC members and the PRB flying public. Gleim stated the next CPC hearing concerning the winery will be on 14 November and "we need to be prepared".

## OLD BUSINESS

### Review of Previous Minutes:

Minutes of the regular meeting of September 26, 2002, are reviewed. **A motion** by Mr. Miller, seconded by Mr. Rose, to approve the minutes as presented, passes unanimously.

## DISCUSSION ITEMS

### 1. Committee Work Plan

The various sub-committees that are currently active report on their recent accomplishments and progress.

- Additional Hangar Area (Miller)

Mr. Rose reviews the questions posed back to the sub-committee on the memo that was submitted to the City Council. After discussion, the Committee's position is re-emphasized: Street access to the east side of the Airport, through Aerotech, is an essential first step to initiating development in that area. Chairman Gleim recommends the sub-committee restate the issue and answer only the questions from the Deakin memorandum that have a direct impact on gaining access.

- Restaurant (Agon)

Mr. Deakin reports that lease negotiations and review continue to progress. Construction will not be finalized until there is a firm commitment from the operator. There is no need for additional committee involvement at this time.

- Airport Master Plan (Gleim, Morton, Miller)

The Committee reviews the adoption process for the Master Plan and the Airport Land Use Plan. It is agreed that the full Committee should review the Land Use Plan before it goes public. **A motion** by Mr. Rose, seconded by Mr. Miller, to set a special meeting of the committee for Thursday, November 7, at 7:00 PM passes unanimously.

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- Airport Promotion (Agon, Caruthers, Smith)

Mr. Caruthers reports on progress with the User Questionnaire. The final draft of each document is completed and all should be mailed within the next week. The anticipated response time is three weeks. The committee will then tally the responses and be prepared with a preliminary report at the December meeting.

**NEW BUSINESS**

None.

**DIRECTOR & MANAGER BUSINESS**

Staff reports on the completion of the grading at the front entrance for new landscaping. The Chamber continues to maintain the lobby showcases in the terminal with current activity information. Staff advises that the annual update of the Airport Capital Improvement Program is due to the FAA by December 13. It will be necessary for the Committee to review the priorities in the package before it is submitted. This will be on the agenda for the November 7<sup>th</sup> meeting. The schedule and mechanics of the City Council action on re-appointments to the committee is discussed.

**ADJOURN** - 8:50 PM. To the Next Meeting – November 7, 2002, 7:00 pm.  
Airport Terminal Conference Room, 4900 Wing Way.

Then: Wednesday, November 20, 2002.  
Airport Terminal Conference Room, 4900 Wing Way

Then: Thursday, December 12, 2002  
Airport Terminal Conference Room, 4900 Wing Way

**THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORDS  
UNTIL APPROVED BY THE COMMITTEE AT THE NEXT REGULAR MEETING.**